

UNIVERSITY OF MIAMI



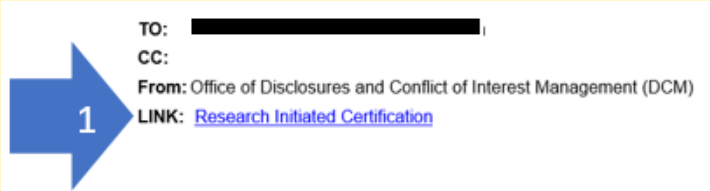
UDisclose System: Respond to a Management Plan

Respond to a Management Plan.....	2
Review the Management Plan.....	2
Submit Your Response	2
View Previously Executed Management Plans	3
View the Management Plan.....	3

<https://UDisclose.miami.edu>

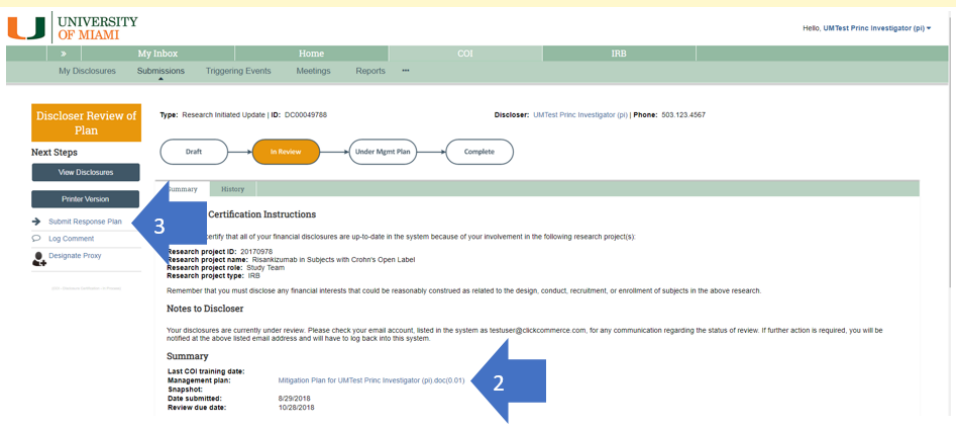
Respond to a Management Plan

As a result of reviewing your certification, the UM Conflict of Interest (COI) Committee may issue a COI Management Plan to mitigate the introduction of bias into the results of your project. You will need to review the plan and submit your response within the UDisclose System.



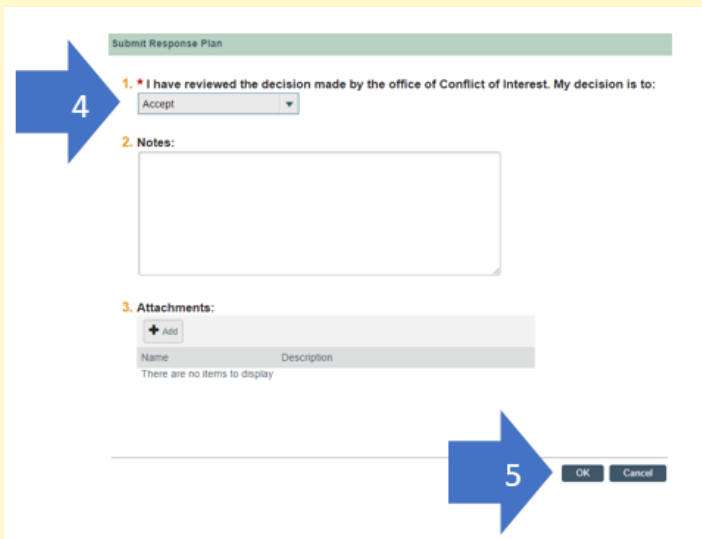
Review the Management Plan

1. You will receive an email about the COI Management Plan. Click the certification link in the email or navigate to your **Inbox** (upper right corner) and look for the certification with the status, "Discloser Review of Plan" (1.1).
2. Click the **Management Plan** link to access and review the management plan.



Submit Your Response

3. Click **Submit Response Plan**.
4. Select **Accept** to accept the management plan.
If you have questions about the management plan, select **Request Further Clarification** and type your questions in the Notes box. The certification will move back to the COI administrator's inbox to review.
5. Click **OK**. You can logoff the system.



View Previously Executed Management Plans

You can access your previously executed management plans any time you like through UDisclose.

View the Management Plan

1. From the COI workspace select the **Under Management Plan** tab to open a list of your certifications with the status of “Under Management/Mitigation Plan.”
2. Select the certification that you wish to view.
3. On the **Summary** tab, click the **Management Plan** link to open a PDF version of the plan.
 - Keep in mind that clicking on this link will open the plan in a separate pop-up window. If the PDF does not open, verify that your browser settings permit pop-up windows.

UNIVERSITY OF MIAMI

My Disclosures Submissions Triggering Events Meetings Reports

COI IRB

COI

Update Disclosures UDisclose

As a community of scholars, educators, scientists and physicians, we have an obligation to our patients, our research participants, our funders, and the general public to be transparent concerning our outside activities. The UDisclose System is a streamlined online disclosure environment that incorporates the disclosures required of faculty, investigators and clinicians. Please see the UDisclose [guidance](#) for a complete set of guidelines, frequently asked questions (FAQs) and instructions on how to use this form. Additional information and examples can be found by clicking on the blue question mark symbols found throughout UDisclose.

- Click on the button on the left-hand toolbar to **Update or View your interest disclosure**.
- Click on a **Research Initiated Certification** link below to access your disclosures related to a specific project.

If you have questions, please contact your department administrator or the Office of Disclosures to Management (DRM: 305-243-0877 or ODSM@miami.edu)

All Certifications Administrative Review Under Management Plan

Filter: ID Enter text to search for ID Add Filter

ID	Name	First Name	Last Name	Type	Status	Date Submitted
DC0002006	Research Initiated Certification for UMTest Princ Investigator (pi) 19999	UMTest	Princ Investigator (pi)	Research Initiated Update	Under Management/Mitigation Plan	10/6/2017
DC0002028	Update to UMTest Princ Investigator (pi)'s disclosures 10.25.2017	UMTest	Princ Investigator (pi)	Disclosure Update	Under Management/Mitigation Plan	10/25/2017
DC00027269	Update to UMTest Princ Investigator (pi)'s disclosures 11.27.2017	UMTest	Princ Investigator (pi)	Disclosure Update	Under Management/Mitigation Plan	11/27/2017

3 items page 1 of 1

UNIVERSITY OF MIAMI

My Disclosures Submissions Triggering Events Meetings Reports

COI IRB

Under Management/Mitigation Plan

Type: Research Initiated Update | ID: DC0002006

Discloser: UMTest Princ Investigator (pi) | Phone: 503.123.4567

Draft In Review Under Mgmt Plan Complete

Next Steps

- View Disclosures
- Print Version
- Log Comment
- Designate Proxy

Summary History

Research Certification Instructions

You must certify that all of your financial disclosures are up-to-date in the system because of your involvement in the following research project(s):

- Research project ID: 19999
- Research project name: Test for demo
- Research project role: Funding Proposal

Remember that you must disclose any financial interests that could be reasonably construed as related to the design, conduct, recruitment, or enrollment of subjects in the above research.

Notes to Discloser

Your disclosures are currently under review. Please check your email account, listed in the system as tesuser@clickcommerce.com, for any communication regarding the status of review. If further action is required, you will be notified at the above listed email address and will have to log back into this system.

Summary

- Last COI training date:
- Management plan: Conflict Management Plan for UMTest Princ Investigator (pi).doc(0.02)
- Snapshot: View
- Date submitted: 10/6/2017
- Review due date: